Tyler Baxter

Lima, Ohio **•** +1 419-604-0768 **•** [Ty.baxtr@gmail.com](mailto:Ty.baxtr@gmail.com) **•** [linkedin.com/in/https://www.linkedin.com/tybaxter12/](http://www.linkedin.com/tybaxter12/)

# Information Technology Support

Friendly, and dependable customer service professional with over 2 years of experience. Well versed in administragive duties, problem-solving, planning, and time management. Experienced with working in fast-paced environments and working directly with a diverse range of clients. Also, has knowledge in handling confidential matters and proprietary information.

CERTIFICATIONS

**Life Insurance License Jan 2021 - May 2022**

State of Ohio

**Electrician Apr 2016 - May 2021**

State of Ohio Apprenticeship Council

# CPR

American Red Cross

SKILLS & INTERESTS

**Technical Skills:** Customer Communication Management, Customer Service, Documentation, Hardware Knowledge, Microsoft 365, Network Basics, Software Installation & Configuration, Technical Troubleshooting

**Soft Skills:** Adaptability, Attention to Detail, Dependability, Friendliness, Interpersonal Skills, Planning/Processing, Prioritization, Problem Solving, Time Management

**Hobbies:** Backpacking, Camping, Circuit Racing, Continuous Education, Drift Racing, Hiking, Video Game Development, Video Game Testing

**Personality Interests:** Computer Hardware Enthusiast, Meditation, Robotics, Technology Advancements, Traveling

WORK EXPERIENCE

**Journeyman Electrician •** Dayton, OH **•** Full-time **Jul 2023 - Present IBEW LU 82**

International Brotherhood of Electrical Workers

* Licensed in the state of Ohio as a Journeyman Electrician
* Experience in Residential, Commercial, and Industrial electrician installations
* Reading schematics and laying out installations for employees. Received positive feedback and commendation from clients

**Sr. Field Underwriter •** Lima, OH, USA **Jan 2022 - May 2023 Equis Financial**

* Daily interpersonal people skills
* Schedule and coordinate meetings with clients daily
* Communicate with clients about their mortgage protection options
* Help clients complete and submit applications to carriers and follow through the underwriting process
* Service client future policy needs

**Journey Electrician •** Lima, OH, USA **Apr 2016 - May 2022**

**Ibew Lu 32**

* Licensed in the state of Ohio as a Journeyman Electrician
* Experience in Residential, Commercial, and Industrial electrician installations
* Reading & Writing Schematics
* Proficient with the direct installation of wiring at construction and other sites
* State Electrician License in Ohio
* CPR Certified

EDUCATION

# Electrical in Journeyman Electrician

NJATC - National Joint Apprenticeship Training Center **•** Lima, OH **•** GPA: 2nd in Class **Apr 2016 - Apr 2022**

Northwest Community College curriculum partnership

# High School Graduate in Basic Study

Bath High school **•** Lima, OH **Aug 2009 - May 2013**